

LOVE
WHAT
YOU DO.



TRANSFORMATION CHURCH

SENIOR ACCOUNTANT
JOB PROFILE



**CONNECTED.
RESULTS-DRIVEN.
BEST IN CLASS.**



THE TRANSFORMATION CHURCH STORY

Pastors Michael and Natalie Todd have been the Lead Pastors of Transformation Church based in Tulsa, OK since February 2015. They were entrusted with Transformation Church by the founding pastor, Bishop Gary McIntosh, after 15 years of operation. Their personal philosophy and driving passion is re-presenting God to the lost and found for transformation in Christ. They aspire to reach their community, city, and world with the gospel presented in a relevant and progressive way. They've been married since 2010 and live in Tulsa with four beautiful children.

TRANSFORMATION CHURCH MISSION & VISION

**We exist to Re-Present God to the lost and found for transformation in Christ.
We are a multi-church - meaning we are a multi-generational, multi-ethnic,
multi-planting, and multi-campus.**

Represent.

TRANSFORMATION CHURCH

CULTURE CODES

+ TRANSFORMATION

We are a relevant and progressive church that changes lives.

+ LOVE

We love first.

+ FAITH

We have faith in God, faith in people, and faith in miracles.

+ H.O.T.

We are humble, open, and transparent people of integrity.

+ GENEROSITY

We give just to give, not to get.

+ SERVICE

We use our hands to show our hearts.

+ WORSHIP

We use our lives to express God's worth.

+ EXCELLENCE

We hold ourselves to a very high standard in our words, appearance, and actions.

+ DISCIPLINE

We are committed to structure, training, and conduct that produces growth.

+ RELATIONSHIP

We belong together.

+ HONOR

We reverence God, value people, and demonstrate our gratitude.

+ FUN

We enjoy it all.

JOB SUMMARY

The Senior Accountant position is a leadership role for the technical accounting process. This position is responsible for the accurate recording of financial transactions, reconciliations, oversight of accounts payable invoicing, and ensuring compliance with applicable laws and regulations. They will prepare financial statements and validate the accuracy of those statements. They are charged with the responsibility of precise execution and administration of the ministry's financial position by general accounting standards and the core values of Transformation Church.

ESSENTIAL DUTIES & RESPONSIBILITIES

HEART: Passion & Purpose

- Passion for helping the church expand our vision through empowering partners to participate in unity
- Solution-focused
- Servant-spirit
- Supportive team member
- Willing to become a member of Transformation Church and support the vision through accurate financial reporting and stewardship

HAND: Responsibilities & Duties

- Provide technical accounting oversight
- Manage one to two Accounts Payable Specialists; reviewing invoice coding and vendor payment distribution
- Reconcile assigned assets and liability accounts including but not limited to cash accounts, payroll liabilities, A/R accounts, and clearing accounts
- Manage the accounting system software (Financial Edge) users and database
- Maintain Financial Edge chart of accounts and associated transaction codes
- Maintain daily cash flow reconciliation
- Maintain inter-company receivables
- Maintain temporarily restricted funds schedule
- Maintain depreciation schedule
- Identify reconciliation issues, resolving them timely and accurately
- Prepare, review, and validate detailed journal entries and then post entries to the GL
- Manage and review trial balance
- Prepare and review monthly financial statements
- Participate in the ongoing development and establishment of accounting policies and procedures
- Actively review and advise on accounting processes and improvements
- Additional duties as assigned

HEAD: Knowledge & Training

- Passion to help others identify their God-given purpose
- Bachelor's Degree in Accounting required
- Strong knowledge of GAAP
- Previous management experience
- Strong attention to detail
- Strong interpersonal and organizational skills
- Proficient in managing multiple tasks
- Flexible in accepting additional responsibilities
- Strong communication, problem-solving, and customer service skills
- Capable of learning required software platforms used by the church





TULSA, OKLAHOMA

The second largest city in Oklahoma and the 47th most populous in the U.S. at approximately one million people, Tulsa, once known as the “oil capital of the world”, attracts people from every walk of life who want to live even just a slice of their life on Tulsa Time.

Tulsa is a place where large, headquartered companies like QuikTrip, BOK Financial Corporation, and ONEOK coexist with a thriving and ambitious local scene that defines cultural life in Tulsa by way of an engaging arts community, a culinary utopia, and a seemingly endless amount of unique boutiques.

Aside from being a place of opportunity, Tulsa boasts an impressive amount of art deco architecture that goes toe to toe with the largest cities, a half-billion-dollar park ranked best in the U.S. that beckons to be explored by all, a rich history of music that inspired a genre named after the city and so much more. There’s just no place quite like T-Town.

We love what we do!

Group ONE39 is a transformational recruiting firm and leadership organization. We transform churches and ministries by delivering best in class talent and we help leaders increase their capacity for growth and reach. We create this transformation through established propriety interviewing systems, assessments, and simple memorable tools to help leaders understand themselves and connect well with others.

Our vision is transformation & our mission is

Transforming people + organizations

Values



Fun

We will laugh hard & often.



Generosity

We will give & not take.



Integrity

We will be the same in public & private.



Team

We are better together.



Simple

Complexity is the enemy of growth.